

**Scioto County Board of Developmental Disabilities  
Board Meeting Minutes for November 17, 2016**

STAR, Inc. @ 6:00 P.M.

Prayer and Pledge Leader: Cindy Gibson

1. **Roll Call:** Present were Board President Rodney Barnett, Vice-President J. Michael Thoroughman, Recording Secretary Michael Arnett, C. William Rockwell, Jr., Jeffrey Kleha and Cindy Gibson. Richard Bolin was absent and excused.

Following roll call, Mr. Barnett asked that Mr. Keith (KC) Chatfield be recognized for receiving the Denise Joanne Weisenborn Award from Opportunities for Ohioans with Disabilities. Mr. Chatfield received this prestigious award on the state level for his work with the IMPACT team, which allows individuals to have the opportunity to be more meaningfully involved in the community. Since it was established in 2012, the team has volunteered over 15,000 hours of community service in various capacities. Mr. Chatfield thanked the Board for supporting the IMPACT Team.

2. **Agenda:** No changes were made to the agenda.
3. **Minutes:** Minutes for the Personnel Committee and regular Board meeting, both conducted on October 20, 2016, were approved collectively in a motion made by Mr. Arnett and seconded by Mr. Thoroughman. The motion carried in a unanimous roll call vote.
4. **Expense and Fiscal Report:** Finance Director Matt Purcell reporting. The Board signed three *Then and Now Certificates* and five *Moral Obligations*. Mr. Purcell stated the General fund quarter started with \$2.8 million dollars and ended with approximately \$2.6 million after deposits and expenditures. The Board was also given the Trust fund report at the meeting. There were no questions regarding the report. Mr. Thoroughman made a motion to accept the written and oral report and it was seconded by Mr. Rockwell. The motion carried in a unanimous roll call vote.
5. **Superintendent Report:** Superintendent Julie Monroe reporting. The Board received the written report prior to the meeting. Ms. Monroe touched on several items in her report.
  - A. She reminded the Board of the upcoming focus group on November 21 for Administrators and Board Members.
  - B. Ms. Monroe updated the Board on their required training hours needed, and noted she is able to provide trainings now at their convenience.
  - C. Senator Joe Uecker and Representative Terry Johnson both met with Ms. Monroe and Mr. Phipps to discuss concerns regarding the disenrollment of individuals from waivers administered by the Ohio Dept. of Medicaid and Ohio Dept. of Aging. So far, there are 18 individuals in Scioto County who have been advised to seek DODD waivers. She explained this was not a simple transition due to several factors including how the waivers are administered, the different provider certifications, the 40% waiver match

county boards are responsible for, and the waiting list. Because of the huge impact this will have on county boards, the OACB has met with the Ohio Department of Medicaid and a six month hold was placed on any further disenrollments. Ms. Monroe stated she felt the legislators had listened to her and Mr. Phipps concerns and would consider their recommendations. She plans to keep the Board informed of any updates.

- D. Ms. Monroe stated she will be sworn in as a member of the Alcohol & Drug Addiction/Mental Health Services Board (ADAMHS) next month and will represent Lawrence County, as well as serve as a licensed social worker on the Board.

Mr. Kleha made a motion to accept the written and oral report and it was seconded by Mr. Rockwell. The motion carried unanimously.

6. **Program Reports:** The Program Reports were submitted to the Board prior to the meeting. Mrs. Guthrie invited the Board to the VRS Christmas program on December 20 at 1:30 PM. There were no other questions or comments. Mr. Kleha made a motion to accept the reports and it was seconded by Mr. Arnett. The motion carried unanimously.

7. **Committee Reports:** There was no Ethics Committee meeting this month.

8. **Old Business:** None

9. **New Business:**

- A. Recommend abolishment of the following policies. These policies have been incorporated and updated into new Policy 4.03.

1. PPM 9.01 – Safety and Health
2. PPM 9.04 – Report of Staff On-The-Job Injuries & Accidents
3. BPM 8:13 – Health Procedures
4. BPM 8:24 – Fire Drills & Tornado Safety Precautions
5. BPM 8:25 – Program & Facility Safety
6. BPM 10:30 – Health, Safety & First Aid

- B. Recommend approval of new **Policy 4.03 – Addressing General Health and Well-Being in Facilities of the County Board of DD**

This new policy replaces the above policies recommended for abolishment, as well as replacing the following already abolished polices:

1. BPM 8:14 – Emergency Procedures for Accident or Illness
2. BPM 8:17 – Incident, Accident, Illness, Seizure and Reporting of the Same
3. BPM 3:30 - Fire Suppression Training
4. PPM 9:03 – Report of Safety Problems

Ms. Monroe stated Tammy Nelson, EI/Intake Director headed up the committee that developed the new health policy. Mr. Kleha made a motion to collectively abolish the six policies and approve new Policy 4.03. The motion was seconded by Mr. Thoroughman and carried in a unanimous roll call vote.

- C. Approve the revised Table of Organization which moves the Medicaid Services Manager position under the direct supervision of Chad Phipps, SSA Director. Mr. Arnett made a

motion to approve the revision and Mr. Kleha seconded. The motion carried in a unanimous roll call vote.

D. Select a delegate and alternate for the OACB Delegate Assembly on November 30, 2016. Last year's delegates were Mike Thoroughman and alternate Julie Monroe. They both agreed to serve as delegates this year as well. Mr. Kleha made a motion to keep Mr. Thoroughman as delegate and Ms. Monroe as alternate. The motion was seconded by Mr. Rockwell and carried in a unanimous roll call vote.

**10. Miscellaneous:** Ms. Monroe reminded the Board of the Staff Appreciation Dinner on December 3 at 6:00 PM at the Vocation Station. She asked if anyone would like to speak at the dinner or assist in passing out pins to please let her know. She noted it will be an "80's" theme and to RSVP Lori McNelly if attending.

**11. Comments from the Floor:** None

**12. Adjournment:** Mr. Thoroughman made a motion to adjourn at 6:30 P.M. and it was seconded by Mr. Rockwell. The motion carried unanimously.

Minutes Prepared by:  
Carla Nelson-White

Respectfully Submitted by:  
Michael Arnett  
Recording Secretary